

**RC.No.134/D2/2014**

**Date: 13.05.2014**

**OFFICE ORDER**

Sub: - ASIPE May/June 2014 – Drafting of certain staff members for round the clock duties at Control Room established in the Peshi of Jt. Secy. (Exams-I)– Orders – Issued – Reg.

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In view of the commencement of Advanced Supplementary Intermediate Public Examinations, May/June, 2014 from 25.05.2014, the staff members drafted for round the clock duties at Control Room established in the Peshi of Jt.Secy (Exams-I) from 24-05-2014 to 01-06-2014 are shown in the Annexure (on over leaf) to receive the messages through the "Fax" and Telephone.

**1) Fax No: 2 4 6 5 5 0 2 7**

**2) Telephone No: 2 4 6 0 1 0 1 0**

The staff members drafted for the control room duties are instructed to receive the messages through the Fax and Telephone and those messages shall be entered in the separate Register which is maintained for this purpose. The Register should be submitted to the C.O.E. for perusal. In case of urgency the messages received shall be informed to the concerned officer immediately over phone.

The staff members drafted for the Control Room duty shall not leave until reliever reports. In case of urgency, the staff member drafted for duty should take prior permission and make alternate arrangements well in advance by him/herself. If any member fails to attend the duty, action will be initiated.

**Sd/- Sri Rama Sankar Naik, I.A.S.**  
SECRETARY