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TENDER DOCUMENT

For Supply of

**MAP LITHO WHITE PRINTING REEL PAPER
USING VIRGIN PULP
For the year 2016-17**



SECRETARY

*TELANGANA STATE BOARD OF INTERMEDIATE
EDUCATION*

*VIDYABHAVAN, NAMPALLY,
HYDERABAD- 500 001.*

Sl.No:- PRICE:- Rs. 1,000/-
 TELANGANA STATE BOARD OF INTERMEDIATE EDUCATION:NAMPALLY:
 HYDERABAD.



Rc No:- 26/D1/TS/2016-17

Dated:-20-10-2016.

TENDER FORM
(FOR SUPPLY OF MAP LITHO WHITE PRINTING REEL PAPER USING
VIRGIN PULP FOR THE YEAR 2016-17)

Issued to M/s
 (to be filled & signed by the tenderer)

Signature & Office seal of
 the issuing officer

I/We.....

Submit the Tender for supply of 60 GSM Map Litho White paper USING VIRGIN PULP in the shape of reels of 87 cms and 43.5 cms width as per the Tender Notice Rc. No. 26/D1/TS/2016-17, Dated: 20-10-2016.

I/We.....

With reference to your tender notice, accept the Terms & Conditions governing the tender as detailed in the Tender Schedule and enclose the Demand Draft No:..... dated: for Rs._____ (Rupees..... only) drawn in favour of the Secretary, Telangana State Board of Intermediate Education, Nampally, Hyderabad towards Earnest Money Deposit.

I/We also enclose herewith the following documents:-

1. E.M.D. Demand Draft for Rs.**2,50,000/-**
2. Demand Draft for Rs.**1,000/-** towards the cost of Tender form in case of downloaded Tender documents.
3. ST/VAT Clearance Certificate
4. Self Declaration on a non-judicial stamp paper worth of Rs. **100/-** for acceptance of same rate valid for a period of **1 year** from the date of acceptance of the tender.
5. A sample of 10 Meters Length of white reel paper.
6. **Documentary proof of manufacturing virgin pulp paper, registration Certificate issued by the Ministry of Commerce & Industry, Department of Commerce, Directorate General of Supplies & Disposals, Govt. of India.**

SIGNATURE OF THE TENDERER
 WITH STATUS & SEAL

TELANGANA STATE BOARD OF INTERMEDIATE EDUCATION:NAMPALLY:
HYDERABAD.



Rc No 26/D1/TS/2016-17

Dated:20-10-2016.

**TENDERS FOR SUPPLY OF MAP LITHO WHITE PRINTING REEL PAPER USING
VIRGIN PULP FOR THE YEAR 2016-17.**

TERMS & CONDITIONS

1. The Tenderer should submit the original Tender Form issued by this office or the downloaded Tender form in person duly filled in along with enclosures to the Deputy Secretary (Admin), Telangana State Board of Intermediate Education, Nampally, Hyderabad on or before **03.00 P M.**, on **02-11-2016** duly following the procedure given below:-
 - A) The pre-qualification tender and price tender should be submitted in **two separate sealed covers superscribed** as detailed below:-

COVER NO. (1) –PRE-QUALIFICATION TECHNICAL TENDER– It should be submitted in a sealed cover containing the following documents duly superscribed as PRE-QUALIFICATION TENDER FOR SUPPLY OF 60 GSM MAP LITHO WHITE REEL PAPER USING VIRGIN PULP WITH 87 Cms and 43.5 Cms, WIDTH FOR THE YEAR 2015-16.

 - a) Prescribed Tender Form obtained from T.S.B. I. E. (**OR**) the downloaded prescribed Tender form duly filled in and signed by the Tenderer.
 - b) The Earnest Money Deposit in the shape of a Demand Draft for an amount of Rs.2,50,000/-(Rupees Two Lakhs Fifty Thousand only) drawn on any nationalized bank in favour of the Secretary, Telangana State Board of Intermediate Education, Hyderabad after the date of publication of this tender notification. The E M D amounts of previous tenders, if any, pending with T.S.B.I.E. will not be adjusted under any circumstances.
 - c) Non-refundable amount of Rs.**1,000/-**(Rupees One Thousand only) paid by way of Demand Draft drawn on any Nationalized Bank in favour of the Secretary, Telangana State Board of Intermediate Education, Hyderabad, towards the cost of Tender form **in case of downloaded Tender documents.**
 - d) Latest Xerox copy of Sales Tax/ VAT clearance Certificate.
 - e) The prescribed Self Declaration on a non-judicial stamp paper worth of Rs.100/- for acceptance of same rate valid for a period of **1 Year** from the date of acceptance of the tenders.
 - f) Documentary proof of manufacturing virgin pulp paper, Registration Certificate issued by the Ministry of Commerce & Industry, Department of Commerce, Directorate General of Supplies & Disposals, Govt. of India.
 - g) A length of 10 Meters, (87 cms and 43.5 cms width) of 60 GSM **Map Litho White Reel Paper** manufactured **with virgin pulp** at free of cost as **SAMPLE** duly stamped and signed indicating the size, grammage, name of the manufacturer, date of production of sample along with the tender form No. and any other pertinent technical information should be submitted separately in the shape of reel. **Only one sample should be submitted.**

The Tender Form will be liable for rejection if the tenderer fails to enclose any of the above documents.

- (B) COVER NO. (2) – **PRICE TENDER** – It should be submitted in the prescribed price tender form in a **Sealed Cover** form duly superscribed "PRICE TENDER FOR SUPPLY OF 87 cms and 43.5 cms width, 60 GSM MAP LITHO WHITE REEL PAPER USING VIRGIN PULP FOR THE YEAR 2016-17," and note that the rate quoted shall be valid for the entire period of contract irrespective of changes in market.
2. Any corrections, variations in the price made in the tender form and Price Tender should invariably be attested by the person who signed on the tender form.
 3. **Only reputed Mills/Manufacturers having experience/expertise in manufacturing of 87 cms. and 43.5 cms width of 60 GSM Map Litho white reel paper using with virgin pulp need to submit the Tenders. Paper shall consist of 100% virgin chemical pulp and shall be free from unbleached pulp. Paper made out from waste paper or paper cuttings will not be acceptable. Firm shall have integrated pulp and paper manufacturing facilities.**
 4. The Tender forms are not transferable and telegraphic/fax/Postal tenders will not be entertained.
 5. The E.M.D. amount deposited by the successful tenderer will be retained with T.S.B.I.E., for a period **of 1 Year** from the date of the acceptance of tender with no interest thereon. The E.M.D. of the unsuccessful tenderers will be returned after finalization of the tender on production of a requisition letter from the respective firms.
 6. The tenderer should produce the latest Sales Tax/ VAT clearance certificate issued by the competent authority where they are assessed or assessable.
 7. Rates should be quoted inclusive of all Taxes applicable (FOR) O/o the Secretary, Telangana State Board of Intermediate Education, Nampally, Hyderabad (or) at the desired place(s) in Twin cities of Hyderabad and Secunderabad as desired by the Secretary at the time of delivery.
 8. Quantity proposed for purchase can be increased (or) decreased as per the requirement at the discretion of the Secretary, T S B I E, Hyderabad. The Quantity mentioned in the Tender Notice is only Indicative.
 9.
 - a) The **Cover No. (1)** marked as **PRE-QUALIFICATION TECHNICAL TENDER** will be opened on **02-11-2016** at **4.00 PM.**, in the premises of the Telangana State Board of Intermediate Education, Hyderabad in the presence of tenderers OR their authorized representatives who are presents for the meeting at that time.
 - b) The **cover No. (2)** marked as **PRICE TENDER** will not be opened till the pre-qualification tenders are examined and their eligibility and suitability are determined and the samples of the eligible firms will be sent to test and basing on the test reports, the qualified firms will be informed the date & time of opening of the Price Tender. However the tentative date for opening of **PRICE TENDER** is fixed on **-11-2016** at **2.00 P M** and change of date if any will be intimated to the qualified firms.
 10. The Secretary, Telangana State Board of Intermediate Education, Nampally, Hyderabad reserves the right to reject any or all the tenders received without assigning any reason(s).

11. The tenders may normally be finalized and awarded to a successful tenderer whose tender has been determined to be substantially responsive basing on the test reports of the sample and lowest rate quoted. As such it should be noticed that quoting of the lowest rate is not a criteria for awarding the contract. However, the tenderer who has quoted lowest rate and passed in the test report may normally be awarded.
12. The Secretary, Telangana State Board of Intermediate Education, Hyderabad will have right to negotiate price and also to distribute the supply quantity among several tenderers in order to ensure prompt supply.
13. The successful tenderer should enter into an Agreement for a due performance on a non-judicial stamp paper worth of Rs.100/-(Rupees one hundred only) payable by the tenderer (proforma of the Agreement is enclosed).
14. Failure on the part of the successful tenderer to enter into an agreement as specified under clause 13 above, within the specified date, shall entail forfeiture of E.M.D., besides suitable legal action and black listing the firm.
15. Time & Date of delivery of the material shall be deemed to be the essence of the contract and the supplier shall deliver the material as per the order letter issued by the Secretary, T S B I E (or) officer duly authorized.
16. The supply of any part/share of interests in it is not to be transferred or assigned by the successful tenderer/supplier directly or indirectly to any person(s), whoever, without the written consent of the Secretary, T S B I E, Hyderabad.

17. There shall not be any variation(s) in **GSM, Size of paper and as per IS: 1848:2007 Specifications for MAPLITHO white Printing Reel Paper** as detailed below.

Size	..	87 cms & 43.5 cms width reels
Substance	..	60 GSM (tolerance allowed +/- 2.5%)
Breaking length	..	MD 3000 (min) CD 2000 (min)
P.H.	..	5.0 (min)
Cobb (One Min)	..	25 g/m ²
Brightness	..	77 % (min)
Opacity	..	80 % (min).
Smoothness (Bendsten)		
Top	..	280 ml/min (max)
Bottom	..	280 ml/min (max)
Double Fold		
MD	..	15 No.(min)
CD	..	10 No.(min)
Tear Index		
MD	..	3.5 m.Nm ² /g (min)
CD	..	4.0 m.Nm ² /g (min)
Wax Pick	..	No Pick on 10A

18. With every delivery of supplies, ten (10) meters length of supplied White Reel Paper should be submitted separately.

19. Change of address, if any, shall be informed to the Telangana State Board of Intermediate Education, Nampally, Hyderabad immediately, otherwise any notice, order, information etc., to the supplier at his usual last known address(or) abode (or) business.
20. Invoices/Bills in duplicate should be sent with every delivery of the materials for payment.
21. No advance payment will be made. Bills will be cleared in normal course after the supplies are accepted by the competent authority in all respects.
22. Payments will be made by way of Account Payee Cheques only on the Firm's name.
23. 1% of the amount of the Bill will be deducted as Security Deposit which will be refunded along with the E.M.D. on satisfactory completion of the Contract.
24. After deduction of the Security Deposit, 99% of the Bill amount will be paid only after receipt of the laboratory tests report on supplies duly deducting the charges of Tests, penalties, if any, etc.
25. Upon the complete fulfillment of this contract by the successful tenderer to the satisfaction of Telangana State Board of Intermediate Education, the Earnest Money Deposit and the Security Deposit shall be returned duly deducting the amounts, if any, due by the supplier to this office.
26. If the successful tenderer fails to deliver the material (or) any consignment thereof within the delivery date specified, for such delivery, the Secretary, Telangana State Board of Intermediate Education, Hyderabad shall be entitled at his option either;
 - a) to recover liquidated damages;
 - b) to purchase elsewhere without notice to the firm, on the account and at the risk of firm to the extent of material non-delivered.
 - c) To cancel the entire order(s) (or) a portion thereof and if so desired to purchase the materials at firm's risk and cost.
 - d) In the event of action taken under (b) or (c) above, the firm shall be liable for any loss which the T.S.B.I.E., may sustain on that account and the firm shall not be entitled to any gain on such purchase made against default and the manner & method of such purchases shall be at the entire discretion of the Secretary, T S B I E., Nampally, Hyderabad whose decision shall be final.
 - e) If the supplied material is found unsatisfactory (or) does not conform to the specifications mentioned at clause No. 17 above, at any stage, the Secretary, TSBIE has powers to reject the supplied material totally or partially.
 - f) If the supplier fails to supply the ordered material at any stage (or) in any manner, the E.M.D. along with the Security Deposit shall be forfeited and the extra cost involved on the purchase of the material so ordered from the source shall be charged on the supplier who shall be bound to pay such charges.
 - g) The rejected material shall be removed immediately at the cost of supplier within three days of such intimation. If not, a penalty as desired by the Secretary, T S B I E shall be imposed besides liable to be charged for the expenses incurred by T.S.B.I.E. for removal of such rejected material(s).

27. The supplier shall be solely responsible for payment of all taxes, duties and license fee etc., incurred until delivery of goods contracted to Telangana State Board of Intermediate Education including the increases, if any.
28. The decision of the Secretary, Telangana State Board of Intermediate Education, Hyderabad shall be final in all matters in respect of this tender.
29. The tenderer should carry out scrupulously all the instructions given from time to time by TSBIE, Hyderabad.
30. If any dispute arises as to quality of paper supplied for purpose of either acceptability of purchase under **clause (b), (c) & (d) of condition No. 26**, the opinion of the Secretary, Telangana State Board of Intermediate Education, Hyderabad shall be final and he shall not be required to give any reason(s) in writing for rejection (or) action taken on the supplies to that extent.
31. If the Tenderer is on **DGS & D Rate contract** for the item(s) covered in this Tender a copy of the same shall be enclosed along with the Offer.
32. All the disputes shall be subject to the jurisdiction of the Honorable High Court of Judicature at Hyderabad only.

Sd/-
Dr.A.Ashok,IAS
SECRETARY
Telangana State Board of Intermediate Education
Nampally, Hyderabad.

I here by agree to the above terms and conditions.

Signature of the Tenderer
Designation with Office Stamp

TELANGANA STATE BOARD OF INTERMEDIATE
EDUCATION::NAMPALLY HYDERABAD



Tenders for supply of Map Litho White Printing Reel Paper using virgin pulp for the year 2016-17

DECLARATION

(to be signed & submitted by the tenderer on a Non-Judicial stamp paper worth of Rs. 100/- to be borne by the tenderer)

I/We.....
do hereby declare that I/We shall keep my offer open for acceptance for a period of 1 year from the date of acceptance of tenders and in the event of my offer being accepted, I/We shall abide by the Terms & Conditions and shall execute the Agreement as prescribed in the Tender Schedule .

- 1) Name of the Tenderer signing:
(in BLOCK LETTERS)
- 2) Designation & Status of the
Tenderer signing the tender:
(ie. Proprietor etc.)
- 3) Detailed address of the Tenderer:
 - a) Residential Address with Phone Nos.:
 - b) Firm's Address with Phone Nos.:

SIGNATURE & OFFICE SEAL OF THE TENDERER

**TELANGANA STATE BOARD OF INTERMEDIATE EDUCATION: NAMPALLY:
HYDERABAD**



**TENDERS FOR SUPPLY OF MAP LITHO WHITE REEL PAPER OF 60 GSM 87 Cms
& 43.5 Cms width USING VIRGIN PULP FOR THE YEAR 2016-17.**

PRICE TENDER

(To be filled in and submitted by the tenderer duly signed)

Sl No.	Item	Details of the rate per M.T. quoted by the tenderer	
		Rs.	Ps.
1.	<p>Map Litho white printing paper Using with VIRGIN PULP in the shape of reels as per the following ISI specifications:</p> <p>1. Size ... 87 cms & 43.5 cms Width reels</p> <p>2. Substance ... 60 GSM (tolerance allowed +/- 2.5%)</p> <p>3. Breaking length ... MD 3000 Mts (min) CD 2000 Mts (min)</p> <p>4. P.H. ... 5.0 (min)</p> <p>5. Cobb(One Min)... 25 g/m²</p> <p>6. Brightness... 77 % (min)</p> <p>7. Opacity 80 % (min)</p> <p>8. Smoothness (Bendsten) Top .. 280 ml/min (max) Bottom .. 280 ml/min (max)</p> <p>9. Double Fold MD .. 15 No.(min) CD .. 10 No.(min)</p> <p>10. Tear Index MD .. 3.5 m.Nm²/g (min) CD .. 4.0 m.Nm²/g (min)</p> <p>11. Wax Pick .. No Pick on 10A</p>	<p>1. Basic Price</p> <p>2. APGST/CST/VAT</p> <p>3. Transit Insurance</p> <p>4. Cess</p> <p>5. Freight</p> <p>6. Others</p> <p>TOTAL PRICE:-</p>	<p>-----</p>

Rupees (In words

only)

SIGNATURE OF THE TENDERER
WITH OFFICE SEAL

TELANGANA STATE BOARD OF INTERMEDIATE EDUCATION : NAMPALLY:
HYDERABAD



TENDERS FOR SUPPLY OF MAP LITHO WHITE PRINTING REEL PAPER
USING VIRGIN PULP FOR THE YEAR 2016-17.

FORM OF CONTRACT

(To be submitted by the successful tenderer on a non-judicial stamp
paper worth of Rs. 100/- duly signed)

To

The Secretary,
Telangana State Board of Intermediate Education,
Nampally,
Hyderabad.

I/We.....(here in after referred to as "THE SUPPLIER") hereby contract and agree on the acceptance of tender by the Secretary, Telangana State Board of Intermediate Education, Nampally, Hyderabad (hereinafter referred as the "SECRETARY"). In accordance with the conditions of contract noted below, the **MAPLITHO WHITE PRINTING REEL PAPER USING VIRGIN PULP** name of the quality or sort mentioned in annexure and hereby deposited a sum of Rs.2,50,000/- (Rupees Two Lakhs Fifty Thousand only) as Earnest Money Deposit to be returned to me by the Secretary after the expiry of the period of agreement.

CONDITIONS OF CONTRACT

1. The supplier should supply the Map Litho white reel paper (virgin pulp) as sample submitted at the time of tender at the rate approved and agreed for without any deviation.
2. This contract is to last for 1 year from the date of acceptance of the tender. But in the event of any breach of agreement at any time in any manner on the part of the supplier, the contract shall be terminable by the Secretary without compensation to the supplies. The contract may also be put to an end at any time by the Secretary upon giving **THREE** days notice.
3. The Map Litho white printing paper MANUFACTURED BY USING VIRGIN PULP in the shape of reels with **87 Cms & 43.5 cms width and 60 GSM** to be supplied under this contract are to the quality as per ISI specifications as laid down in tender schedule.

4. The Map Litho white printing paper in shape of reels is to be delivered either at the office of the Secretary, Telangana State Board of Intermediate Education, Nampally, Hyderabad or at any other place AS ORDERED BY SECRETARY, T S B I E.
5. Free of transport charges at suppliers risk, as ordered by the Secretary or by the Officer duly authorized by the Secretary on his behalf from time to time. In case of failure to supply goods at the place of delivery, the consequent extra expenditure shall be borne by the supplier.
6. Time & Date of delivery of the materials shall be deemed to be the essence of the contract and the supplier shall deliver the materials as per the schedule to be given by this office in the order for supply by the Secretary or by the officer duly authorized on his behalf.
7. The supply of any part/share of interests in it, is not to be transferred or assigned by the supplier directly or indirectly to any person or persons, whoever, without the written consent of the Secretary.
8. There shall not be any variation in GSM, Size of the paper and IS:1848:2007 specifications as laid down in the tender schedule.
9. With every delivery of supplies, **TEN** (10) meters of length reel paper should be submitted as sample.
10. Any notice or order to the supplier shall be deemed to be sufficiently served at his usual last known place or abode or business.
11. The supplier shall furnish security for the due fulfillment of the contract equivalent to 1% of the total value of the supplies. This amount shall be deducted from the bills of the firm @ 1% as Security Deposit and on satisfactory completion of full supplies, the Security Deposit so deducted shall be released along with the E.M.D., to the firm.
12. If the tenderer commits breach of the agreement, the Secretary TSBIE has right to forfeit the E.M.D as well as 1% of the Security Deposit so deducted from the bills and the tenderer shall have no claim for the said amounts.
13. Nothing in the foregoing clauses shall prevent the Secretary from resorting to outside purchases.
14. Payment will be arranged through crossed account payee cheques only on the bankers of the Telangana State Board of Intermediate Education after verification of the bills.

15. Depending on the receipt of the material by this office 99% of bill amount will be paid only after receipt of the laboratory test report on the supplies made. **The charges of the lab tests shall be deducted in the corresponding Bill amount.**
16. Upon the complete fulfillment of this contract by the supplier to the satisfaction of the Secretary, TSBIE , the EMD sum of Rs.2,50,000/- (Rupees Two Lakhs Fifty Thousand only) deposited by the supplier and the Security Deposit so deducted from the bills shall be returned duly deducting the amounts if any due by the supplier to this office.
17. All the disputes shall be subject to the jurisdiction of the Honorable High Court of Judicature at Hyderabad.

PENALTY CLAUSE:

1. If the supplied material found unsatisfactory (or) not conforming to the specifications mentioned at clause No. 17 as laid down in the Tender Schedule at any stage, a penalty of minimum 5 % will be imposed on the supplier on the total cost of the concerned consignment. For major defects payment will be forfeited besides keeping the firm under black list.
2. If the supplier fails to deliver the material on or before the said date and time specified for it, the Earnest Money Deposit is liable to be forfeited and the extra cost is involved on the purchase of the material so ordered from the source shall be charged on the supplier who shall be bound to pay such charges.
3. Rejected materials shall be removed immediately at the expense of the supplier within three days or such intimation to the supplier. If not a penalty will be imposed as desired by the Secretary and the supplier is also liable to be charged for the expenses incurred by the Telangana State Board of Intermediate Education for removal of such rejected materials.

SIGNATURE OF THE SUPPLIER
WITH STAMP & ADDRESS

WITNESS:-

- 1.
- 2.