

GUIDELINES FOR ON-LINE APPLICATIONS FOR EXTENSION OF PROVISIONAL AFFILIATION INCLUDING SANCTION OF ADDITIONAL SECTIONS UPTO THREE YEARS WITH AN OPTION TO MANagements TO APPLY FOR MINIMUM 2 YEARS / 3 YEARS FROM THE ACADEMIC YEAR 2014-15.

1. Application for extension of affiliation and Sanction of additional sections:

The fees payable in the form of challan can be downloaded from the website of the Board of Intermediate Education, Nampally, Hyderabad (Website: www.bieap.gov.in, www.bie.tg.nic.in) from 22.10.2014.

3. Affiliation/Additional sections and Inspection Fee:

The managements are requested to go through all the four stages of processing the applications by scrupulously adhering to the instruction and guidelines that can be had / downloaded from the website.

Stage - I: The College Managements can download the challan form from the websites of the BIE i.e. www.bieap.gov.in, www.bie.tg.nic.in. Prescribed fee for Extension of affiliation / Sanction of additional sections and inspection fee have to be paid together as detailed in the Challan.

Stage - II: After paying the prescribed fees, the Managements have to upload their transaction id provided by Bank authorities. After a gap of 2 working days of paying fees by way of challan Form-II can be accessed by providing the user credentials i.e. User-Id and Password.

Stage - III: After filling the Form-II online, upload the prescribed scanned copies of the required documents i.e. Lease/Sale deed, Playground, Fire Safety Certificate, Sanitary certificate, structural soundness certificate, FDR as per the guidelines made available on the official website of the BIE, AP.

The submission of application online i.e. Stage-II onwards will commence from 22.10.2014 and the last date is 15.12.2014. Applications uploaded online within the prescribed date alone will be taken up for further processing. Form-II will not be available after 5:00 Pm on the following prescribed dates.

Without late fee upto 31.10.2014

upto 10.11.2014	With late fee of Rs.1000/-
upto 17.11.2014	With late fee of Rs.3000/-
upto 24.11.2014	With late fee of Rs.5000/-
upto 01.12.2014	With late fee of Rs.10,000/-
upto 08.12.2014	With late fee of Rs.15,000/-
upto 15.12.2014	With late fee of Rs.20000/-

Stage - IV: The managements have to Download the filled in Form-II document and submit the hard copies of the same in duplicate along with copies of the enclosures to the concerned RIOs immediately.

4. Inspection fee particulars:

Sl. No.	Area	Fee for general colleges	Fee for the Managements having more than 5 Jr. Colleges
A	Municipal Corporation / G.H.M.C	Rs.23,000/	Rs.30,000/
B	Municipality	Rs.18,000/-	Rs.25,000/
C	Gram Panchayat (other than a, b above)	Rs.7,000/-	Rs.10,000/

5. Affiliation fee particulars:

Affiliation fee is to be paid for the original sections + additional sections applied:

Sl. No.	Area	Affiliation Fee per year per each section (Rs.)
a	Municipal Corporation/ G.H.M.C.(General)	6,000/-
	Managements having more than 5 colleges in Municipal Corporation / G.H.M.C.	8,500/-
b	Municipality (General)	5,000/-
	Managements having more than 5 colleges in Municipality.	6,000/-
c	Gram Panchayat (other than a, b above) General	1,500/-
	Managements having more than 1 college in Grampanchayat.	2,000/-
	Managements having more than 5 colleges in Grampanchayat.	4,000/-

Specific Instructions:

1. The username and password must be remembered utmost carefully. The details can be uploaded only with the secret password and the Secretary/Correspondent is responsible for all the details filled in.
2. The NIC servers will lock in all data at 5 P.M. on respective dates. No more changes can be made once the data is freezed. The details given cannot be changed once the application is freezed. No further time will be granted to any applicant to furnish required documents.
3. The proposals, without mandatory uploads at stage III will be summarily rejected.
4. Carefully note mandatory uploads that must be submitted at stage III.
5. Other certificates along with copies of downloaded, accepted application form have to be submitted to RIO on prescribed date.
6. It may be noted that, stage IV process i.e. inspection will be carried out only in cases where all certificates / documents are submitted by specified dates.
7. It must be noted that additional time for filing certificates / documents will not be granted in any circumstances. Producing false, fake certificates or filing false data will attract rejection of application besides criminal prosecution if necessary.

NOTE: Visit BIE website regularly for further latest information and guidelines.