

**Accounting & Taxation****Second Year****Subject : Auditing****Paper - I****Time : 3 Hours****Max. Marks : 50****Section - I****(1 x 8 = 8 Marks)**

1. Explain the importance of Auditing.
2. Explain the advantages of Auditing.
3. Explain the objectives of an Auditing.
4. Explain different types of errors.
5. Explain the qualifications of disqualifications of an Auditor.
6. Write the Qualities of an Auditor.

**Section - II****(1 x 8 = 8 Marks)**

7. Prepare Audit programme for statutory audit.
8. Prepare Audit programme for Periodical audit
9. Prepare Audit programme for continuous audit.
10. Prepare Audit programme for Interium audit.
11. Prepare Audit programme for private audit.
12. Prepare Audit programme for Government audit.

**Section - III****(1 x 8 = 8 Marks)**

13. Draw the proforma of Receipt voucher.
14. Draw the proforma of payment voucher.
15. Draw the proforma of proforma invoice for purchase
16. Draw the proforma of proforma invoice for sales
17. Draw the proforma of debit note
18. Draw the proforma of credit note.

**Section - IV****(1 x 8 = 8 Marks)**

19. Journalise the following transactions in the books of Sriram.

a. Started business with cash	- ₹ 20,000
b. Made cash purchase of goods	- ₹ 4,000
c. Sold goods to Rekha	- ₹ 3,750
d. Furniture purchased from Vinay for cash	- ₹ 2,000
e. Paid for office stationery	- ₹ 500
f. Paid for salaries and wages	- ₹ 3,500
g. Interest received from Rahul	- ₹ 500

20. Prepare Ledger of Kiran and find out the balance.

a. Balance due from Kiran	- ₹ 2,000
b. Purchased furniture from Kiran	- ₹ 500
c. Sold goods to Kiran	- ₹ 1,000
d. Cash received from Kiran	- ₹ 800
e. Cash paid to Kiran and discount allowed by him ₹ 50.	- ₹ 650

21. Define Journal and how to post them in ledger.

22. What are the measures to be taken for vouching?

23. Explain the different types of Errors.

24. Explain the different types of Fraud.

**Section - V****(1 x 8 = 8 Marks)**

25. Prepare simple cash book from the following transactions.

			₹
Jan	1	Cash brought in Business	10,000
	”	2 Deposited in the Bank	8,000
	”	3 Cash Purchases	1,000
	”	4 Paid salary	400
	”	5 Paid rent	300
	”	6 Drawn from bank	2,000

				₹
Jan	7	Purchases	.....	800
„	9	Advertisement	.....	300
„	10	Sale	.....	800
„	11	Deposited into bank	.....	500
„	13	Sales	.....	200
„	14	Purchases	.....	300
„	16	Sales	.....	500
„	17	Travelling expenses	.....	200
„	18	Postage	.....	40
„	19	Drawn from bank	.....	5,000
„	20	Purchases	.....	2,000

26. Prepare two column cash book

				₹
Jan	1	Cash balance	.....	1,200
„	1	Sales	.....	800
„	1	Purchases	.....	500
„	1	Drawn from bank	.....	2,000
„	1	Advertisement	.....	200
„	1	Received from Ram	.....	720
„	1	Discount given to him	.....	30
„	2	Payment to Mohan	.....	340
„	2	Received discount from him	.....	10
„	2	Sales	.....	1,300
„	2	Deposited into bank	.....	300
„	2	Received from satish	.....	215
„	2	Discount given to him	.....	5
„	2	Received from Ram	.....	216
„	2	Discount given to him	.....	4
„	2	Drawn from bank	.....	200
„	2	Paid to Ganesh	.....	830
„	2	Discount received from him	.....	20

27. Prepare three column cash book

		₹
(a)	Cash in hand ₹ 300 and cash at bank	7,600
(b)	Issued cheque for Purchase	2,000
(c)	Cash received for sales	3,000
(d)	Paid into Bank	2,500
(e)	Paid for Stationery in cash	50
(f)	Cash withdrawn from bank for office use	500
(g)	Paid salary in cash	500
(h)	Cash withdrawn from bank for personal use	400
(i)	Paid rent by Cheque	200
(j)	Paid to Rao & Sons by cheque ₹ 675 in settlement of an account of	700
(k)	Received a cheque for cash sales of	450

28. Prepare petty cash book

		₹	
Jan	1	Received cash for petty payments	200.00
	2	Paid wages	30.50
	3	Postage	12.25
	4	Bus charges	3.20
	5	Travelling expenses	15.40
	6	Wages	13.15
	6	Purchases of Stationery	4.20
	7	Bus Charges	5.40
	7	Tea expenses	10.30
	17	Travelling expenses	30.00
	18	Tea expenses	12.00
	20	Telegram	5.00
	25	Tea expenses	12.00
	29	Sundry expenses	12.00
	30	Rikshaw charges	8.00
	31	Stationery	2.50
	31	Sundry expenses	5.00

29. Explain difference between Accounting and Auditing.

30. Explain the difference between Auditing and investigation.

## Accounting &amp; Taxation

## Second Year

## MODEL QUESTION PAPER

## Subject : Auditing

## Paper - I

**Time : 3 hours****Max. Marks : 50****Section - I****1 x 8 = 8 marks**

3. Explain the objectives of an Auditing.

**Section - II****1 x 8 = 8 Marks**

9. Prepare Audit programme for continuous audit.`

**Section - III****1 x 8 = 8 Marks**

16. Draw the proforma of proforma invoice for sales

**Section - IV****1 x 8 = 8 Marks**

19. Journalise the following transactions in the books of Sriram.

- |  |            |
|--|------------|
| a. Started business with cash              | - ₹ 20,000 |
| b. Made cash purchase of goods             | - ₹ 4,000  |
| c. Sold goods to Rekha                     | - ₹ 3,750  |
| d. Furniture purchased from Vinay for cash | - ₹ 2,000  |
| e. Paid for office stationery              | - ₹ 500    |
| f. Paid for salaries and wages             | - ₹ 3,500  |
| g. Interest received from Rahul            | - ₹ 500    |

**Section - V****1 x 8 = 8 Marks**

26. Prepare two column cash book

		₹	
Jan	1	Cash balance	..... 1,200
„	1	Sales	..... 800
„	1	Purchases	..... 500
„	1	Drawn from bank	..... 2,000

				₹
Jan	1	Advertisement	.....	200
„	1	Received from Ram	.....	720
„	1	Discount given to him	.....	30
„	2	Payment to Mohan	.....	340
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„	2	Sales	.....	1,300
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„	2	Received from satish	.....	215
„	2	Discount given to him	.....	5
„	2	Received from Ram	.....	216
„	2	Discount given to him	.....	4
„	2	Drawn from bank	.....	200
„	2	Paid to Ganesh	.....	830
„	2	Discount received from him	.....	20

**Section - VI****Record****5 Marks****Viva****5 Marks**

**Note :** The Serial numbers of the questions mentioned above are the serial numbers in question bank. In practical examination only the serial number of the questions will be given, the examiner shall decode it with question bank and give the questions.

**ACCOUNTING & TAXATION****First Year****PRACTICAL SCHEME OF VALUATION****Subject : Auditing****Paper - I****Time : 3 hours****Max. Marks : 50****Section - I, II, III, IV, V****(5 x 8 = 40 marks)**

- |                   |   |         |
|-------------------|---|---------|
| 1. Introduction   | : | 2 marks |
| 2. Structure      | : | 2 marks |
| 3. Main Objective | : | 2 marks |
| 4. Conclusion     | : | 2 marks |

**Section - VI**

- |                  |   |         |
|------------------|---|---------|
| <b>Record</b>    | : | 5 Marks |
| <b>Viva Voce</b> | : | 5 Marks |

**ACCOUNTING & TAXATION****Second Year****Subject : Accountancy & Tally II****Paper - II****Time : 3 Hours****Max. Marks : 50****Section - I****(1 x 8 = 8 Marks)**

1. Write and Demonstrate the procedure of creating a company.
2. Write and Demonstrate the procedure of creating a company.
3. Write and Demonstrate the procedure of creating a company.
4. Write and Demonstrate the procedure of creating a company.
5. Write and Demonstrate the procedure of creating a company.
6. Write and Demonstrate the procedure of creating a company.

**Section - II****(1 x 8 = 8 Marks)**

7. Write and Demonstrate the procedure of creating a ledger under the group of Direct expenses.
8. Write and Demonstrate the procedure of creating a ledger of a customer named Rajeev in appropriate ledger group.
9. Write and Demonstrate the procedure of creating a ledger of a vendor named Reliance Industries in appropriate ledger group.
10. Write and Demonstrate the procedure of creating a ledger of a bank named SBI in appropriate ledger group.
11. Write and Demonstrate the procedure of creating a ledger of a sales customer 'Manohar' in appropriate ledger group.
12. Write and Demonstrate the procedure of creating a ledger under the group Direct income.

**Section - III****(1 x 8 = 8 Marks)**

13. Write and Demonstrate the procedure of creating a payment voucher in tally.
14. Write and Demonstrate the procedure of creating a receipt voucher in tally.



15. Write and Demonstrate the procedure of creating a sales transaction in tally.
16. Write and Demonstrate the procedure of changing the date of a sales transaction as today's date.
17. Write and Demonstrate the procedure of creating a purchase voucher in tally.
18. Write and Demonstrate the procedure of creating a receipt voucher.

**Section - IV****(1 x 8 = 8 Marks)**

19. Write and Demonstrate the procedure of displaying the list of all ledgers in tally.
20. Write and Demonstrate the procedure of displaying the ledger report of any customer.
21. Write and Demonstrate the procedure of displaying the balance sheet report of the company.
22. Write and Demonstrate the procedure of displaying the profit and loss report of the company.
23. Write and Demonstrate the procedure of displaying the cash flow report in tally.
24. Write and Demonstrate the procedure of displaying the trial balance report of the company.

**Section - V****(1 x 8 = 8 Marks)**

25. Write and Demonstrate the procedure of displaying the Fund flow statement in Tally.
26. Write and Demonstrate the procedure of displaying the Cash flow statement in Tally.
27. Write and Demonstrate the procedure of displaying the Sales register in Tally.
28. Write and Demonstrate the procedure of displaying the Purchase register in Tally.
29. Write and Demonstrate the procedure of printing the balance sheet in Tally.
30. Write and Demonstrate the procedure of printing the Profit and Loss Statement in Tally.

**ACCOUNTING & TAXATION****Second Year****MODEL QUESTION PAPER****Subject : Accountancy & Tally - II****Paper - II****Time : 3 hours****Max. Marks : 50****Section - I****1 x 8 = 8 Marks**

5. Write and Demonstrate the procedure of creating a company.

**Section - II****1 x 8 = 8 Marks**

11. Write and Demonstrate the procedure of creating a ledger of a sales customer 'Manohar' in appropriate ledger group.

**Section - III****1 x 8 = 8 Marks**

17. Write and Demonstrate the procedure of creating a purchase voucher in tally.

**Section - IV****1 x 8 = 8 Marks**

22. Write and Demonstrate the procedure of displaying the profit and loss report of the company.

**Section - V****1 x 8 = 8 Marks**

29. Write and Demonstrate the procedure of printing the balance sheet in Tally.

Record

**5 Marks**

Viva Voce

**5 Marks**

**Note :** The serial numbers of the questions mentioned in are the serial numbers in question bank. In practical examination only the serial number of the questions will given, the examiner shall decode it with question bank and give the questions.

**ACCOUNTING & TAXATION**

**Second Year**

**PRACTICAL SCHEME OF VALUATION**

**Subject : Accountancy & Tally II**

**Paper - II**

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**Time : 3 hours**

**Max. Marks : 50**

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**Section - I, II, III, IV, V**

**(5 x 8 = 40 marks)**

- |                      |   |         |
|----------------------|---|---------|
| 1. Writing Procedure | : | 2 marks |
| 2. Demonstration     | : | 6 marks |

**Section V**

- |                  |   |         |
|------------------|---|---------|
| <b>Record</b>    | : | 5 Marks |
| <b>Viva Voce</b> | : | 5 Marks |

**ACCOUNTING & TAXATION****Second Year****Subject : Taxation - II****Paper - III****Time : 3 Hours****Max. Marks : 50****Section - I****(1 x 8 = 8 Marks)**

1. Draw the proforma of Income from Business with imaginary figures.
2. Mention any 10 disallowed expenses under the head of Income from Business.
3. Mention any 10 disallowed Incomes under the head of Income from Business.
4. Mention any 8 admissible expenses under the head of Income from Business.
5. What is meant by admissible Income with examples?
6. Compute Income from Business of Mr. Sri Harsha for the assessment year 2013-14.

	₹
a. Profit as per P&L A/c	2,40,000
b. Salary to proprietor.	60,00
c. Advertisement expenses.	14,000
d. Households expenses	16,000
e. Donation to an approved institution	20,000
f. Life insurance premium (on proprietors)	8,000
g. Provisional for bad Debts	12,000
h. Interest on loan	14,000
I General expenses	18,000
j. Depreciation ( allowable-42,000)	38,000
k. Staff welfare fund	12,000

**Section - II****(1 x 8 = 8 Marks)**

7. Draw the proforma of a Doctor's professional Income and professional expenses.
8. Draw the proforma of a Lawyer's professional Income and professional expenses.
9. Draw the proforma of a chartered accountant's professional Income and professional expenses.
10. Mr. Sri Ram is a medical practitioner. The following is the receipts and payments A/c for the year ending 31-03-2013. Compute his profession Income.

**Dr.****Cr.****Receipt and Payment A/c**

To opening balance	82,000	By Dispensary	42,000
To consultancy fees	88,000	By staff salaries	40,000
To visiting fees	42,000	By cost of medicines	20,000
To interest on bank dep.	28,000	By surgical equipments	30,000
To dividends	20,000	By shares purchase	60,000
To examiner fees	40,000	By printing and stationary	6,000
To gifts from patient	30,000	By telephone expenses	2,000
To race Winnings	12,000	By life insurance	4,000
		By Income tax	6,000
		By motor car expenses	12,000
		By car driver salary	10,000
		By balance c/d	1,10,000
	<b>3,42,000</b>		<b>3,42,000</b>

11. Mr. Jayaraj a practitioner Chartered Accountant submit you the Income and expenditure Account for the year ended 31-03-2013.

<b>Expenditure</b>	<b>₹</b>	<b>Income</b>	<b>₹</b>
To office rent	40,000	By audit fees	90,000
To office expenses	20,000	By accountancy works	40,000
To staff salaries	30,000	By rent from property	20,000
To Books and journals	6,000	By dividends	10,000
To insurance (let out house)	40,000	By interest on bank deposits	22,000
To general expenses	10,000	By financial consultancy	28,000
To travelling expenses	8,000	By examiner fees	30,000
To municipal tax	4,000	By lottery winnings	15,000
To house hold expenses	10,000	By gifts from clients	10,000
To donations	5,000		
To stationery and printing	15,000		
To depreciation on office equipment	8,000		
To surplus	69,000		
	<b>2,65,000</b>		<b>2,65,000</b>

12. Shri Arun is a leading lawyer in Hyderabad. He has prepared the following Income and Expenditure Account for the year ending 31st march 2013. Compute his professional income.

To office rent	40,000	By practicing fees	3,40,000
To office salaries	30,000	By special commission fee	60,000
To telephone expenses	10,000	By rent on house property	40,000
To house hold expenses	15,000	By bank interest	10,000
To charity	10,000	By dividends	20,000
To Income tax	6,000	By examiner's fees	30,000
To life insurance premium	4,000	By gifts from clients	12,000

To gift to daughter	8,000		
To contribution to PPF	12,000		
To books and journals	8,000		
To motor car expenses	24,000		
To depreciation on car	12,000		
To court fee and stamps	10,000		
To rent of the chamber	4,000		
To surplus	3,19,000		
	<b>5,12,000</b>		<b>5,12,000</b>

**Section - III****(1 x 8 = 8 Marks)**

13. Draw the proforma of Income from capital gains.

14. Mr. Abhishek sells Agricultural land situated within municipal limits for ₹ 30,00,000 on 1st May 2012, which was purchased by him on 1st October 1987 for ₹ 3,00,00. On 15th August 2012 he deposits ₹ 10,00,000 in a bank under capital gain Accounts scheme 1988. He purchases another agricultural land on 31st March 2012 for ₹ 7,00,000 by withdrawing from the deposit account of Capital gain (CII for 1987-88=150, 2012-13=852).

15. Distinguish between short term and long term capital gains.

16. Mr. Naresh has the following investment as on 1st April.2012

- ₹ 10,000 - 10% Municipal bonds
- ₹ 20,000 - 10% National defence certificate.
- ₹ 30,000 - 15% A.P. Government loan
- ₹ 40,000 - 13.5% Tax free Government securities
- ₹ 56,492 - 12% Tax free debentures of Reliance energy Ltd. (unlisted)
- ₹ 60,000 - 10% Tax free debentures of Nagarjuna Ltd. (listed)
- ₹ 70,000 - 15% Panyam cements Ltd. Debentures (listed tax)

On 1st dec, 2012 Mr.Naresh bought ₹ 90380, 20% tax-free debentures of XYZ Ltd., and for this purpose he took a loan at 15% and paid brokerage ₹ 1000. the interest on these investments was realized through bank and the banker charged 5% as collection charges on gross interest.

Compute the income from interest on securities.

17. Mr. A had a gross total income of ₹ 4 lakhs, which included ₹ 10,000 as 1/4th share from association of persons fro the assessment year 2013-14 .

During the year he has made the following donations:

- a. National Defense fund ₹ 60,000
- b. Prime minister 's national Relief Fund ₹ 1,00,000
- c. Family planning association of India ₹ 10,000
- d. All India Congress committee ₹ 1,00,000
- e. Notified charitable hospital ₹ 50,000

In addition the above, he paid a life insurance premium of ₹ 15, 000 on a policy of ₹ 1,00,000. Compute the relief in respect of donations and life insurance premium.

18. Amaresh submits the following information regarding his income for the previous year 2011-12.

- |  |          |
|--|----------|
| a. Salary (per month)                                    | 30,000   |
| b. Rent received from house property in Delhi(per month) | 8,000    |
| c. Winning from lottery(gross)                           | 1,00,000 |

He makes following deposits during the year

- |   |        |
|---|--------|
| d. Contribution towards PPF                 | 40,000 |
| e. Premium paid in cash on Mediclaim policy |        |
| For his dependent father                    | 10,000 |

He has a son being a person with disability, depended on him, for whom he incurred expenses for his medical treatment and rehabilitation. He also deposited a sum of ₹ 25,000 for the benefit of his son under scheme framed by the UTI for such a purpose. Compute Amaresh total income and tax liability for the assessment year 2013-14.



**Section - IV****(1 x 8 = 8 Marks)**

19. Fill the form Service Tax-I
20. Fill up the application form for registration form-001.
21. Explain the silent features of service tax.
22. Fill up form ITR-I.
23. Fill up form ITR-II.
24. Define person as per service tax.

**Section - V****(1 x 8 = 8 Marks)**

25. What is registration procedure under A.P VAT Act-2005?
26. Fill up the application VAT- Form-100.
27. Fill the registration certificate VAT form-105.
28. Mention any eight Exempted goods from Tax under section -7 A.P. VAT.
29. Mention any eight goods which are taxable @ 1% A.P VAT.
30. Mention any eight goods which are taxable @ 4% A.P VAT.

**Section - VI**

- |        |   |         |
|--------|---|---------|
| Record | - | 5 Marks |
| Viva   | - | 5 Marks |

**ACCOUNTING & TAXATION****Second Year****MODEL QUESTION PAPER****Subject : Taxation - II****Paper - III****Time : 3 hours****Max. Marks : 50****Section - I****1 x 8 = 8 marks**

5. What is meant by admissible Income with examples?

**Section - II****1 x 8 = 8 Marks**

9. Draw the proforma of a chartered accountant's professional Income and professional expenses.

**Section - III****1 x 8 = 8 Marks**

Amaresh submits the following information regarding his income for the previous year 2011-12.

a. Salary (per month)	30,000
b. Rent received from house property in Delhi(per month)	8,000
c. Winning from lottery(gross)	1,00,000
He makes following deposits during the year	
d. Contribution towards PPF	40,000
e. Premium paid in cash on Mediclaim policy	
For his dependent father	10,000

He has a son being a person with disability, depended on him, for whom he incurred expenses for his medical treatment and rehabilitation. He also deposited a sum of ₹ 25,000 for the benefit of his son under scheme framed by the UTI for such a purpose. Compute Amaresh total income and tax liability for the assessment year 2013-14.

**Section - IV****1 x 8 = 8 Marks**


22. Fill up form ITR-I.

**Section - V****1 x 8 = 8 Marks**

27. Fill the registration certificate VAT form-105.

**Section - VI****Record****5 Marks****Viva****5 Marks**

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**ACCOUNTING & TAXATION****Second Year****PRACTICAL SCHEME OF VALUATION****Subject : Taxation - II****Paper - III****Time : 3 hours****Max. Marks : 50****Section - I, II, III, IV, V****(5 x 8 = 40 marks)**

- |                   |   |         |
|-------------------|---|---------|
| 1. Introduction   | : | 2 marks |
| 2. Structure      | : | 2 marks |
| 3. Main Objective | : | 2 marks |
| 4. Conclusion     | : | 2 marks |

**Section - VI**

- |                  |   |         |
|------------------|---|---------|
| <b>Record</b>    | : | 5 Marks |
| <b>Viva Voce</b> | : | 5 Marks |